

# Victory Steps Academy

## Tuition Policy



Dear Parents,

Please find below the information regarding tuition payments and our terms and conditions. We kindly ask that you review and sign at the bottom to indicate your agreement.

Tuition is due bi-weekly and can be paid through our Procare Software application, where invoices are sent every other Friday. The tuition cost covers not only your child's educational expenses but also guarantees their spot in class in the case of an absence.

It's important to note that tuition cost remains the same regardless of circumstances such as child sickness (including exposure to or contracting COVID-19), family vacations, summer vacations, holidays, school scheduled breaks, climate closures, or any future closures at the school's discretion. Discounts and tuition rates may be changed and adjusted at the discretion of the Director. Failure to pay tuition in full within 7 days after the due date may result in enforcement of the Expulsion Policy, as determined by the Director.

Please understand that we cannot hold or secure your child's placement in a class without tuition payments. Late fees of \$25.00 will be incurred if tuition is not settled by the due date, and an additional fee of \$15.00 will be charged the following Monday if the payment remains outstanding. These fees will be included in your tuition invoice.

If you have any questions or concerns, please feel free to reach out to the director via mail or phone.

Thank you for choosing Victory Steps Academy.  
We look forward to supporting your child's growth and development.

Warm regards,  
**Victory Steps Academy Administration**  
📞 (201)978-2805 | 📩 Kmoyd@vsaeedu.org  
🌐 [www.victorystepsacademy.com](http://www.victorystepsacademy.com)

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### Age Group Tuition (Bi-Weekly)

Age Group	Age Range	Full-Time (5 Days)	Part-Time (3 Days)	Part-Time (2 Days)
Infants	4 mo – 18.5 mo	\$410.00	\$258.00	\$164.00
Toddlers	18.5 mo – 2 yrs	\$410.00	\$258.00	\$164.00
Preschool	2 yrs – 5 yrs	\$400.00	\$240.00	\$160.00

*Note: Part-time is for 3 days per week and is calculated at 60% of full-time tuition.*

*Note: \*Rates include Extended care\**

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Care Type	Time	Bi-Weekly Rate
Morning Care Only	6:30 AM – 8:30 AM	\$75.00
Afternoon Care Only	3:00 PM – 6:00 PM	\$80.00
Morning & Afternoon Care	6:30 AM – 8:30 AM & 3:00 PM – 6:00 PM	\$135.00

### Extended Care Options (Bi-Weekly Rates)*Note: Rates above are for non Full-time Students*

I have reviewed and understand the tuition rates and extended care options outlined above.

**Parent/Guardian Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

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